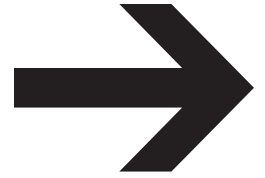




KANAKUK

YEAR ROUND KAMPER CONTACT POLICIES/GUIDELINES



Relationships are the heartbeat of what we do at Kanakuk. It is our desire that all staff would continue investing in those relationships that were forged this summer. We seek to do this in a manner that allows our Kampers to experience the love of Christ in a healthy, and safe way. Here are the policies with updates that will allow you to have healthy communication with your Kampers.

General Recommendations:

- All personal communication with Kampers must have parent involvement and/or approval.
- Ensure all communication and in-person contact is appropriate, K-rated, spiritual and encouraging for all individuals. Consider what you say and do and how it will be perceived.
- If parents do not want you to personally communicate with their child you must honor their request.
- Be a positive "role-model".
- Communication must be to same gender.

1

PHONE CALLS/TEXTS

- All personal phone calls/texts must have parent involvement and/or approval.
- Only call the Kamper's home phone or parent cell phone, unless you have approval from parents.
- Only call during appropriate hours.
- Calls should be limited in duration and frequency.

2

WRITTEN COMMUNICATION (POSTCARDS/LETTERS)

- Be encouraging to the Kamper, honoring to parents, and edifying to the Lord.
- All personal written communication must have parent approval or be done in a transparent way.
- Use postcards so that parents can see what is being sent to their child. If you use a letter, address it to the parents.
- Review the "Writing Kids" at www.kanakuk.com/staff/policies/writingkids.aspx

3

ELECTRONIC COMMUNICATION (EMAILS/FACEBOOK/MYSPACE)

- Private electronic messages must have parent involvement and/or approval.
 - (Examples: send to parent, cc parent, or get parent's approval)
- Be careful what "friends" are posting on your site.
- Constantly monitor your profiles for appropriate material.

4

VISITATION

- Must have parent invitation and/or permission. Never show up unannounced.
- Don't disrupt the flow of the household.
- If invited to stay the night...be respectful of family/Kamper privacy.
- Never spend the night in a room with the Kamper.
- Do not shower/change clothes in front of a Kamper.
- Go to bed when the family goes to bed.
- Be polite and helpful.
- Leave living area better than you found it.
- No private one on one situations anytime.
- Kampers should not spend the night at staff's home.

5

COUNSELING/SENSITIVE SUBJECTS

- Professional counseling should be left to the professionals.
- Personal counseling should be encouraging, uplifting, and Christ-centered. Avoid personal experiences if possible.
- No private one-on-one situations. When necessary, have a third person.
- Parents need to initiate and be involved. Encourage parental involvement.
- Please choose appropriate place and setting for conversations.